

REQUEST FOR EXPRESSIONS OF INTEREST CONSULTING SERVICES

Lebanon

Additional Grant for the Emergency National Poverty Targeting Program Project- NPTP-AG

Original Grant No. TF-017200

LSCTF Grant No. TF-0A2803

Project ID No. P158980

Assignment Title: Verification of Databases for the National Poverty Targeting Program (NPTP)

Reference No. : FC013

In 2011, the Government of Lebanon (GoL) launched the National Poverty Targeting Program (NPTP), which seeks to identify and provide poor targeted Lebanese households social assistance. The National Poverty Targeting Program (NPTP) is the first poverty-targeted social assistance program in Lebanon with the objective to “provide social assistance to the poorest and most vulnerable Lebanese households based on transparent criteria that assess each household’s eligibility to receive assistance, given the available public resources”. The NPTP targets the extreme poor and is managed by the Ministry of Social Affairs (MoSA) and the Presidency of the Council of Ministers (PCM).

The Government of Lebanon has received a grant from the World Bank, to enable the expansion of the coverage and further strengthening the services that are currently provided by NPTP. Through this grant and amongst other objectives, the Government of Lebanon decided, with the support of the World Bank to scale up the coverage of the NPTP to effectively cushion the poorest Lebanese households from anticipated economic shocks in the impending crisis, as a core element of its crisis response strategy.

A fresh verification of existing households in the NPTP database will be considered for the NPTP scale-up, as well as new applicants in the IMPACT database. The fresh verification exercise will entail a reassessment of household composition and its socio-economic characteristics including, but not limited to, those that are included in the PMT formula. Based on this verification, the NPTP CMU in the PCM will recalculate PMT scores for households to determine their eligibility for benefits under the NPTP scale-up – the Emergency Social Safety Net Project.

The present exercise is part of a larger exercise to collect data from a larger number of households in the future but is currently limited to 119,500 households from the NPTP and IMPACT databases as well as new applications received recently through SDCs by end March 2021.

The consulting services (“the Services”) include the following tasks:

- (i) Pre-testing of Survey instrument;
- (ii) Develop a fieldwork plan for a pre-identified list of households, to be provided by the NPTP CMU in the PCM;
- (iii) Develop a dynamic (soft-coded) CAPI program to conduct interviews;
- (iv) Conduct face-to-face interviews with the identified households using questionnaires provided by the World Bank/Ministry of Social Affairs/NPTP Central Management Unit (CMU) at the Presidency of the Council of Ministers (PCM) team. Each questionnaire should take around 40-45 minutes to administer per household. When available, the CMU will also provide access to households’ registered phone numbers to enable the firm to call in advance and schedule the face-to-face interview;
- (v) Develop an online data dashboard to upload data from completed interviews on a daily basis to be stored with the CMU with access available to the firm for data cleaning;
- (vi) Produce raw and cleaned datasets of completed interviews of identified households;
- (vii) Provide initial descriptive analysis of data collected and internal consistency checks.

The Fiduciary Operations Team (FOT) under the PCM is responsible for managing the Financial and Procurement activities under the project. The Fiduciary Operations Team under the supervision of the Presidency of the Council of Ministers now invites **firms (“Consultants”)** to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. **Please note that no CVs of staff are required at this stage.**

The short listing criteria are:

1. General Experience (years in the market, International Affiliations, services provided, client portfolio)
2. Specific Experience of the Consultant related to the Assignment
3. General Profile and number of Key Staff

The attention of interested Consultants is drawn in the World Bank’s “Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers” dated January 2011 (revised July 2014).

A Request of Expressions of Interest is launched and is pertaining to four different Lots that will result in four separate contracts:

Lot 1: Verification of Databases for the National Poverty Targeting Program (NPTP) in South and Nabatieh Governorates – Lebanon

Lot 2: Verification of Databases for the National Poverty Targeting Program (NPTP) in Bekaa and Baalbeck El Hermel Governorates – Lebanon

Lot 3: Verification of Databases for the National Poverty Targeting Program (NPTP) in Beirut and Mount Lebanon Governorates – Lebanon

Lot 4: Verification of Databases for the National Poverty Targeting Program (NPTP) in North and Akkar Governorates – Lebanon

1. Each Consultant can apply to one lot or four lots;
2. The Consultant should state its preference to which lot;
3. Each Consultant will be awarded one contract only: In case the same consultant is ranked first for more than one lot, the client will be awarding the consultant its preferred lot and award the other lot to the second best ranked consultant.

Consultants will be selected in accordance with the Quality- And Cost-Based Selection (QCBS) method set out in the World Bank Consultant Guidelines. The full version of the Terms of Reference can be reviewed at <http://www.pcm.gov.lb-خدمات/مشاريع ووظائف> on the website of the Presidency of Council of Ministers.

Further information can be obtained at the address below during office hours: from 9:00 AM to 4:00 PM Beirut time.

Expressions of interest must be delivered electronically or in a written form to the address below (in person, or by mail, or by e-mail) **by January 5, 2021** by 4.00 PM Beirut time.

Presidency of the Council of Ministers - PCM
Fiduciary Operations Team - FOT
Att: Ms. Jessy El Khoury – Procurement Officer –ENPTP/AG
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